

# PANHANDLE WATER PLANNING GROUP

P.O. Box 9257  
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Amarillo, Texas 79105  
Fax: 806-373-3268

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## Memorandum

**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #3

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**Consider - minutes from the regular meeting on August 12, 2010.**

*ATTACHMENT: August 12, 2010 Draft Minutes*

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## Memorandum

**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #4

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### **Discuss and Action as Needed – PWPG Member Reappointment of members wishing to continue service upon expired terms**

Discuss and consider the voting Board member appointment recommended by the Panhandle Water Planning Group Executive Committee to fill the expired terms of eight members. The by-laws require the Executive Committee make the recommendations to fill the positions that are not filled through reappointment. However, members who choose to be considered for reappointment do not need to go through the nomination process again. Members choosing not to renew their terms are encouraged to recommend a replacement to the executive committee.

Expired terms include:

<b>Name</b>	<b>Interest</b>	<b>Location</b>
Emmitt Autry	Municipalities	Potter/Randall
Jim Derrington	Water Authorities	Hansford County
Gale Hensley	Public Utilities	Potter/Randall
Denise Jett	Industries	Hutchinson
Ben Weinheimer	Agriculture	Potter/Randall
C.E. Williams	GCDs	Carson County
John Williams	Water Authorities	Hutchinson

I have contacted each of these members about renewing their terms prior the meeting. Each member would like for the Executive Committee and full PWPG to consider their reappointment for another term.

*Attachments: NA*

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## Memorandum

**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #5

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### **Discuss and Action as Needed – Consideration of Nominees to Fill Vacated Environmental Seat.**

At the previous meeting of the PWPG, Cole Camp resigned his Environmental Seat as the result of changing professional positions. As such, the solicitation of nomination for replacing the vacated environmental seat was published in the Amarillo Globe news on January 10, 2011. This exceeds the 15 day notice required by the PWPG bylaws relating to filling vacated seats on the PWPG. Nominations are being taken through February 10, 2011 at 5:00 PM. Members of the public who have expressed interest in serving on the PWPG were also directly notified of this solicitation.

The PWPG Executive Committee will meet on the morning of February 15, 2011 to consider each nomination for this seat and make a recommendation to the full PWPG.

*Attachments: Amarillo Globe News Notice:*

*Copies of each nominee's nomination form will be submitted to all members at the PWPG meeting.*

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**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #6

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### **Discuss and Action as Needed – PWPG Officer selection.**

Article VIII - Section 2 of the PWPG Bylaws require that officers be selected. Being that this may be the last meeting prior to the beginning of September, it is appropriate to address officer selection. All PWPG members have received at least a five day notice of this meeting, so nominations may be taken from the floor. Two representatives from the same stakeholder group may not hold office at the same time. There is no limitation on officer tenure. The current slate of officers include:

First	Last	Position	Represents
C.E.	Williams	Chairman	Water Districts
Vernon	Cook	Vice Chairman	Counties
David	Landis	Secretary	Municipalities
Dr. Nolan	Clark	Treasurer	Environmental
John	Williams	Executive Committee	Public

*Attachments: None*

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**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #7

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### **Discuss and Action as Appropriate – Review and Consider the Current Financial Reports**

Treasurer, Dr. Nolan Clark, will present the current financials of the Panhandle Water Planning Group.

*Attachments: December 2010 – State Planning Financials  
December 2010 – Local Water Planning Financials*

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**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #8

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### **Discuss and Action as Appropriate – TWDB Approval of the 2011 Panhandle Regional Water Plan**

On August 12, 2010 the PWPG approved the draft of the 2011 Panhandle Regional Water Plan contingent upon no material changes being required by TWDB. After review by TWDB Staff, only minor changes were recommended including addressing rounding issues in some of the charts in attachments. At the November 18, 2010 TWDB meeting the TWDB Board of Directors considered the 2011 Panhandle Regional Water Plan and unanimously approved the document. Kyle Ingham, PRPC; Virginia Sabia, TWDB; and Simone Kiel, FNI, were present at the meeting to address any questions relating to the Plan. Virginia Sabia presented the plan as the TWDB representative for Region A.

*Attachments: November 18, 2010 TWDB Minutes*

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**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #9

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**Discuss – Discuss and Action as Needed – USGS Groundwater Availability in the High Plains Study – George Ozuna**

Mr. Ozuna will present information regarding the USGS study of Groundwater Availability in the High Plains region. The primary focus of the study in the Central and Southern High Plains will be the refinement of the current water budget. This effort will include the development of a methodology that uses remotely sensed data to determine spatial and temporal changes in evapotranspiration and then subsequently the use of these data in a Soil Water Balance Model (SOWAT) to estimate groundwater withdrawals.

*Attachments: NA*

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## Memorandum

**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #10

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### **Discuss and Action as Appropriate – Procurement Process for Securing an Engineering Firm for the 2016 Regional Water Planning Cycle**

Entering into the 2016 Regional Water Planning Cycle, the PWPG will need to go through a procurement process in order to select a qualified engineer. As the Political Subdivision receiving TWDB funds, the Panhandle Regional Planning Commission will need to follow its procurement procedures for large expenses.

*Attachments: Virginia Sabia Email relating to upcoming Planning Cycle*

*TWDB Public Notification Quick Reference*

*TWDB Sample Procurement Document*

*PRPC Procurement Policy*

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**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #11

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### **Discuss and Action as Appropriate – Request for Regional Water Planning Grant Applications**

This agenda item is intended to allow the PWPG and TWDB Staff to discuss the process by which funds for the 2016 Regional Water Planning Cycle will need to be applied for.

*Attachments: Virginia Sabia 1-20-11 Correspondence*

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## Memorandum

**To:** Panhandle Water Planning Group Members  
**From:** Kyle G. Ingham, Local Government Services Director  
**Date:** February 15, 2011  
**Re:** Agenda Item #12

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### **Discuss and Action as Appropriate – Water Related Issues Going into the Upcoming Legislative Session**

This agenda item is intended to allow the PWPG and TWDB Staff to discuss the upcoming legislative session, anticipated water related topics, and any action that needs to be taken in relation to the session.

*Attachments: NA*

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## Memorandum

**To:** Panhandle Water Planning Group Members  
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**Date:** February 15, 2011  
**Re:** Agenda Item #13

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Regional Reports – B and O

*Attachments: NA*

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**Date:** February 15, 2011  
**Re:** Agenda Item #14

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Report or Comments from TWDB Personnel

*Attachments: NA*

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**Re:** Agenda Item #15

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Other business and closing comments from the Chairman and the Board Members.

*Attachments: NA*

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**Re:** Agenda Item #16

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**Public Comment – Relating to PWPG activities**

*Attachments: None*